

## Admissions Policy

### ADMISSIONS POLICY - 2019 -20

#### Introduction

The Rossington All Saints Academy, is situated in the Diocese of Sheffield and is sponsored by Delta Academies Trust in partnership with the Diocese of Sheffield and Doncaster Local Authority.

The academy provides a distinctively Christian education for children aged 11 to 18 years and primarily serves the catchment area of the Rossington pyramid primary schools which corresponds to the ecclesiastical parishes of St Michael's Rossington and St Luke's New Rossington.

Historically, Anglican schools were parish schools providing education for the community in accordance with the principles of the Church of England. Thus the majority of Sheffield Diocesan schools were established to provide education for the children of the parish within a Christian context. The two aims of being 'distinctively Christian' and 'serving the local community' are reflected in the academy's admission criteria.

Rossington All Saints Academy is a Delta Academies Trust academy in which the Education Advisory Body is the Admission Authority and responsible for admissions.

This policy should be read in conjunction with the rest of the Admissions booklet.

The admission number for 2019-2020 is 150 and children will be admitted during the Autumn term prior to their 12th birthday.

Please contact the academy if you need help in completing the Common Application Form or Supplementary Information Form.

#### Making an Application

1. Applications are made on the **Common Application Form**
2. To support your application to The Rossington All Saints Academy, you may need to complete the **Supplementary Information Form**. This is not an application form for admission to academy but will be used by the academy when applying the admissions criteria.
3. The **Common Application Form** should be submitted by 31 October 2018 along with the **Supplementary Information Form** (if applicable)

#### Criteria for Admission

Children who have a statement of special educational need and the academy is named as the most appropriate education setting for the child will be admitted

#### Oversubscription Criteria

Where there are more applications for admission than the published admission number, the Governing Body/Admissions Committee will apply the following criteria in strict order of priority:

1. Looked after Children or Previously Looked After Children
2. The children of parents/carers who are resident within the catchment area of the Rossington pyramid primary school which corresponds to the ecclesiastical parishes of St Michael's Rossington and St Luke's New Rossington.

3. The children of parents/carers who are resident outside of the catchment area of the Rossington pyramid primary schools which corresponds to the ecclesiastical parishes of St Michael's Rossington and St Luke's New Rossington and whose:-

- a. Parents/carers and/or child/children regularly and frequently attend the parish churches of St Michael's or St Luke's and will have an elder brother or sister in the academy at the anticipated time of admission.
- b. Parents/carers and/or child/children regularly and frequently attend the parish churches of St Michael's or St Luke's.
- c. Parents/carers and/or child/children regularly and frequently attend another Church of England church and will have an elder brother or sister in academy at the anticipated time of admission.
- d. Parents/carers and/or children/children regularly and frequently attend another Church of England Church.
- e. Parents/carers and/or child/children regularly and frequently attend another Christian denomination participating in "Churches Together in England" and will have an elder brother or sister\* in academy at the anticipated time of admission.
- f. Parents/carers and/or child/children regularly and frequently attend another Christian denomination participating in "Churches Together in England."
- g. Parents/carers of Other Faiths with an existing child in academy at the anticipated time of admission.
- h. Parents/carers of Other Faiths who wish their child to attend this Church of England Aided Academy.
- i. Parents/carers with an existing child in academy at the anticipated time of admission.
- j. Parents/carers who wish their child to attend this Church of England Aided Academy.

4. All other Children.

#### **Tie Breaker**

Should the admission number be reached mid-category, applications in that category will be prioritised on the shortest distance measured in a straight line from the front door of the child's home address (including flats) to the main entrance of the academy, using the Local Authority's computerised measuring system, with those living closer to the academy receiving higher priority.

In the event of two or more children living equidistant from the academy, the place will be decided by drawing lots. The first name drawn will be offered the place.

#### **Definitions**

Looked after Children or Previously Looked After Children

Children who are in the care of a local authority as defined by Section 22 of the Children Act 1989 at the time of application. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (Section 46 of the Adoption and Children's Act 1989) or became subject to a residence order (Section 8 of Children Act 1989) or special guardianship order (Section 14a of the Children Act 1989).

Definition 1 - Brother/Sister (Sibling)

References to brother/sister includes; half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address

#### Definition 2 - Parent/Carer

A parent/carer is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend. 'Family members' include only parents and siblings 4

#### Definition 3 - Regular Church Attendance

Regular attendance by parents/carers is defined as attendance at a Church of England church or another Christian denomination participating in 'Churches Together in England' for at least once a month over the last 12 months.

Regular attendance by children is defined as attendance at a Church of England church or another Christian denomination participating in Churches Together in England' at least once a month over the past 6 months.

Parents/carers whose application is based on attendance at a church of Christian denomination should submit the Minister of Religion Reference Form available with the Common Application Form

#### Definition 4 – Churches Together in England

Ref: [www.churches-together.org.uk](http://www.churches-together.org.uk)

#### Member churches:

Antioch Orthodox Church; Baptist Union of Great Britain; Cherubim and Seraphim Council of Churches; Church of England; Church of God of Prophecy; Church of Scotland (in England); Congregational Federation; Coptic Orthodox Church; Council of African and Caribbean Churches UK; Council of Oriental Orthodox Christian Churches; Ichthus Christian Fellowship; Independent Methodist Church; International Ministerial Council of Great Britain; Joint Council for Anglo-Caribbean Churches; Lutheran Council of Great Britain; Methodist Church; Moravian Church; New Testament Assembly; New Testament Church of God; Oecumenical Patriarchate; Redeemed Christian Church of God, Religious Society of Friends; Roman Catholic Church; Russian Orthodox Church; Salvation Army; Seventh Day Adventist (Observer); Transatlantic Pacific Alliance of Churches; United Reform Church; Wesleyan Holiness Church

#### Definition 5 - Place of Residence

The child's ordinary place of residence will normally be a residential property at which the parent or person or persons with parental responsibility for the child resides at the latest date for receiving applications for admission to the academy.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will normally be the property at which the child resides with the parent or person or persons with parental responsibility for the greater part of the week.

#### Late Applications

Late applications will be dealt with in accordance with the LA scheme.

#### Waiting List

1. Names of children will automatically be placed on the waiting list for this academy when the child has been refused admission.

2. A vacancy only arises when the number of offers to the academy fall below the admission number.
3. The waiting list will be established on the offer day.
4. The waiting list is determined according to the Governing Body's priority of admission over-subscription criteria.
5. Following the offer day, should an application be received for the academy where the pupil has a higher priority, as determined by the admissions criteria for a place at the academy, they will be placed on the list, above those with a lower priority.
6. The waiting list will be held until the end of the autumn term in the year of entry.

### **False Information**

1. Where the Governing Body has made an offer of a place at this academy on the basis of a fraudulent or intentionally misleading application from a parent, which has effectively denied a place to a child with a stronger claim to a place at the academy, the offer of a place will be withdrawn.
2. Where a child starts attending the academy on the basis of fraudulent and intentionally misleading information the place may be withdrawn depending on the length of time that the child has been at the academy.
3. Where a place or an offer has been withdrawn, the application will be re-considered and a right of independent appeal offered if the place is refused.

### **Applications outside of the normal admissions round**

Applications outside the normal admissions round will be with in accordance with the LA scheme.

### **6th Form Admission - Applications for 6th Form and Transfer from Year 11**

The entry requirements for 6th Form are largely dependent upon the course of study that a student wishes to access. They are the same for internal and external students and are communicated to all prospective applicants each year.

Students currently in Year 11 at the academy and transferring to 6th Form have to meet the academic criteria to qualify for entry into the sixth form.

Applicants to 6th Form from outside the academy are required to complete the application form available from the academy or by using the Common Application Process.

In the event that there are more applicants from outside the academy than places available, the standard over subscription criteria will apply.

The fact that a student meets the minimum academic requirements to the academy's 6th Form does not necessarily guarantee them a place if the academy is oversubscribed.

### **Appeals against the Governing Body's decision to refuse admission**

1. If a place is not offered at the Academy parents have the right of appeal to an Independent Appeal Panel formed in accordance with the legislation. Details of the appeals procedure will be sent to parents by the local education authority.

<http://www.doncaster.gov.uk/services/schools/secondary-admissions>

Normally, appeal hearings will be held within six weeks of the closing date for receiving the notice of appeal.